Newsletter Guidelines

The following is a guide for authors submitting articles for publication in the newsletter of the South Carolina Bar Construction Law Section.

Article Preparation: Articles should be e-mailed in Word format to the Bar staff liaison Tara G. Caine at tcaine@scbar.org. Word count should be under 1,000 words for articles and 500 words or less for opinion pieces.

Style: Articles should present practical information in a clear and readable manner. The style should be as non-technical as possible, and "legalese" should be avoided. Humor is welcome where appropriate and examples that illustrate a point are usually helpful. Articles should be written for the average lawyer who is looking for usable information that is not difficult or time-consuming to read.

Except when referring to a specific individual, articles should be gender neutral whenever possible. Articles should also be written in the third person, except when the author is relating a personal experience relevant to the subject of an article.

Author Credits: Authors will receive bylines at the beginning of articles and credit lines at the end. The credit line will include the author's name; title; firm, company or school; city; and state if outside South Carolina. No biographical sketches will be included.

Warranty and Representation: By submission of an article, the author warrants and represents that he or she has included no material in the article in violation of any rights of any other person or entity and that he or she has disclosed all relationships with any person or entity producing any product or providing any service referred to in the article.

Editing of Title and Text: All articles are edited by the South Carolina Bar's Communications Division according to the AP Stylebook.